



# Master Plan Development Process



## Phase 1 Think Groups and Investigative Teams

January – April

### **Master Planning Think Groups (4-8 weeks)**

Six groups- based on ages (13-30, 30-55, 55+), and ministry (youth, fellowship, small groups, office staff, kids)  
Dates to be determined. Findings recorded.

### **Think Groups Aggregate Meeting**

Hear about the other ideas that were shared. Begin to identify priority needs and opportunities. Discover areas where investigation is needed.

### **Master Planning Investigative Teams (6-8 weeks)**

Speak with the proper people to dream, think about what exists, explore options to expand  
4-6 groups (e.g. renting mobiles or pursuing a building remodel)

### **Investigative Team Aggregate Meeting(s) (3 weeks)**

Aggregate the findings in a meeting, could be open invitation to the whole LT.  
Send out teams for a few extra details if needed, or new questions.

### **Gather together a “Think Groups and Investigative Findings” Packet**

Need a team of three people compile a packet.

## Phase 2 Master Plan Draft & Development Meeting

May - July

### **Master Plan Development Meeting**

With the whole Elder and Deacon Leadership team (LT). Share the “Think Groups and Investigative Findings” packet. Talk about dreams with that team. Have a feel for the team’s interest.

### **Two weeks of prayer and conversation to follow**

### **Master Plan Development Meeting(s) (on or before May 22)**

Discussion meeting for Elders and Deacons to share their thoughts about what they heard, new ideas or ask questions.

### **Create Master Plan Draft (8 weeks)**

Create a team of four people (Master Plan Commission) to take the findings and subsequent thoughts and leanings to suggest a plan (or possibly layout two options) and articulate it in a Master Plan Draft.

**Master Plan Development Meeting - “Draft Review” (beginning of July)**

Smaller group of people 8-10 people, a mix open to elders, deacons, invited participants  
Consider the direction of the plan, ask questions and suggest areas of inquiry.  
Edit & review the draft document itself and presentation.

**Extra time for more investigation?**

**Create a Master Plan Proposal (July)**

Follow up with loose ends, develop the presentation doc and visuals.

## Phase 3 Master Plan Proposal Meetings

August- October

**Master Plan Draft Presentation (beginning of August)**

Present the Master Plan Draft to congregation.  
Open to all who want to come. Held in a slightly smaller space like the Clubhouse room.  
Announce two discussion meetings (open church-wide).

**Discussion Meetings 1 and 2 (August - September)**

Goals are to evaluate, edit, modify plans, improve presentations.  
Allow for community feedback and discussion.

**Master Plan Development Meeting (September 15 @ LT meeting)**

Follow up from discussions and prayer.

**Create the Master Plan and Presentation (October)**

## Phase 4 Final Draft and Presentation

November

**Master Plan Development Meetings**

The leadership teams are presented with final drafts, highlight any changes (Elders, Deacons)  
The leadership teams votes to show agreement and unified support. **(November 6 @ Elder Meeting)**

**Present to the congregation VISION and Master Planning Presentations**

Make the document available.  
Present with some slide shows of the layouts, the finances, the phases, the next steps.